

SRC Humanitarian Foundation

Guidelines for the allocation of funds by the SRC Humanitarian Foundation (Funding Guidelines)

The Swiss Red Cross (SRC) is a private association recognized by the Swiss Confederation, which carries out humanitarian work in Switzerland and other countries. Its active members and institutions work in compliance with the seven Fundamental Principles of the International Red Cross and Red Crescent Movement. As a national, independent, non-denominational, humanitarian organization, the SRC provides help and assistance for people whose life, dignity or health are at risk.

The SRC has set up a charity foundation based in Bern under the name of Humanitarian Foundation of the Swiss Red Cross (SRC Humanitarian Foundation).

I. General information

I.1 SRC Humanitarian Foundation: Mission and objectives

- Art. 1 In accordance with Art. 2 of the foundation charter and the Foundation's regulations, the goals of the SRC Humanitarian Foundation are as follows:
- a. to support the Swiss Red Cross in fulfilling its humanitarian mission in Switzerland and in other countries.
 - b. to support projects run by the Red Cross and Red Crescent Movement.
 - c. to be involved in supplying Switzerland with blood products on the basis of voluntary, unpaid blood donations, in promoting research into and development of blood transfusions, and in helping sister organizations in other countries set up a blood transfusion service together with ensuring that the quality and safety requirements are met, all of which is done solely on a charitable and non-commercial basis.

Art. 2 The SRC Humanitarian Foundation pursues its goals in compliance with the overriding objectives and strategic missions of the SRC, without itself having any operational activities.

Art. 3 The Foundation's resources may not in principle be used in lieu of existing sources of funding.

I.2 The purpose of these guidelines

Art. 4 These guidelines establish the conditions and criteria for allocating the Foundation's funds.

I.3. Foundation assets

Art. 5 The SRC Humanitarian Foundation holds assets that are managed by the Foundation Board in compliance with the current investment regulations.

Art. 6 ¹ The annual allocation of funds in accordance with Art. 7 a corresponds in principle to the anticipated annual direct net proceeds of the Humanitarian Foundation.

² The term allocations is used for direct payments and/or provisions for approved funding.

I.4. Form of allocations

Art. 7 In accordance with Art. 4 of the Foundation regulations, the Foundation makes the following allocations:

- a. Annual allocation of the direct net proceeds in the form of:
 1. support for projects that meet the Foundation's objectives in accordance with Art. 1 a, b, and c; (Chapter 2)
 2. a fixed contribution to the Red Cross Council to fund SRC management and associative tasks that meet the Foundation's goal described in Art. 1 a; (Chapter III)
- b. Other allocations paid out from the Foundation assets in accordance with Art. 6 of the Foundation regulations

II. Support for projects

II.1. General information

Art. 8 In the context of medium-term priorities set by the Red Cross Council (cf. Annexe), the SRC Humanitarian Foundation primarily supports projects that make a contribution towards implementing the SRC's strategy.

Art. 9 ¹ Existing projects are only supported if they cannot be financed from donations, contributions or the allocation of funds, yet are important for the SRC to achieve its objectives.

² Contributions towards maintaining existing infrastructures or for covering general operating costs or deficits are in principle not provided.

II.2 Selection criteria

Art. 10 The following criteria are applied for selecting projects to be supported.

- a. Major direct or indirect benefit for target groups
- b. Harmonization, standardization and multiplication/replication of offers and services
- c. Reinforced networking and collaboration and exploiting synergies within the SRC
- d. Promoting innovation with the potential to extend it nationally
- e. Increase in quality and sustainability

Art. 11 The applicant must provide evidence of any personnel, material, and/or financial contributions to the project from the applicant itself or from a third-party.

II.3. Applications

Art. 12 ¹ Applications may be submitted to the SRC Humanitarian Foundation by

- a. Swiss Red Cross:
 1. Red Cross Council
 2. National Conference of Cantonal Red Cross Associations
 3. SRC active members and institutions
 4. SRC Headquarters

- b. International Red Cross and Red Crescent Movement:
 - 1. International Committee of the Red Cross
 - 2. International Federation of Red Cross and Red Crescent Societies
 - 3. National Red Cross and Red Crescent Societies

² Cantonal associations submit applications to the National Conference which forwards them to the SRC Humanitarian Foundation with its opinion.

³ Applications from the International Red Cross and Red Crescent Movement are submitted via the SRC. The SRC forwards them to the SRC Humanitarian Foundation with its opinion.

II.4. Content of application

Art. 13 The application must contain the following information:

- a. Name and address of the institution of the Red Cross and Red Crescent Movement in charge of the project and of any external partners;
- b. Details of those in charge of the project;
- c. Exact description of the planned or proposed project (beneficiaries, activity, structural, scheduling and material composition, etc.);
- d. Detailed overall budget showing the level of contribution to be made by the applicant, details of any other sources of funding and the amount of financial support requested from the SRC Humanitarian Foundation;
- e. Expected duration of the project with a timetable and appropriate intermediate objectives;
- f. Evaluation concept with criteria and specifications that can be used as a basis for measuring the success of the project after completion.

II.5. Duration of support for projects

Art. 14 Financial support is provided by the SRC Humanitarian Foundation in principle for a maximum of five years. Lump-sum credits are granted for projects lasting several years; in such cases an interim report must be submitted to the SRC Humanitarian Foundation at the end of each year. Continued financial support may be made dependent upon whether the intermediate objectives have been achieved.

Art. 15 After completion of a project, a final report must be submitted to the SRC Humanitarian Foundation. This will be used as a basis for evaluating success.

II.6. Submitting applications

Art. 16 The SRC Humanitarian Foundation sets each year at least two deadlines for which applications may be submitted.

II.7 Approval of applications

Art. 17 ¹ The Foundation Board of the SRC Humanitarian Foundation decides on which applications to approve and its decision is final.

² Reasons must be given on why an application has been rejected.

III. Fixed contribution for the Red Cross Council

Art. 18 ¹ In accordance with Art. 4 a 2 of the Foundation regulations, the Red Cross Council receives each year a fixed contribution to finance the SRC's management and associative tasks.

Art. 19 The contribution is paid to the Red Cross Council each year. The actual amount of the contribution is fixed on a decision by the Red Cross Council in accordance with Art. 9 par. 1 f of the Foundation regulations.

Art. 20 The annual contribution to the Red Cross Council may not exceed 30% of the gross annual proceeds of the SRC Humanitarian Foundation.

IV. Final clause

The present amended guidelines come into force on 1 January 2014 and replace the guidelines dated 1 January 2007.

As passed by the Foundation Board of the SRC Humanitarian Foundation at its meeting on 12 November 2013 and approved by the SRC Red Cross Council at its meeting on 12 December 2013.

For the Foundation Board of the SRC Humanitarian Foundation

The President

The Vice-President

.....
Dieter Weber

.....
Max Cotting

For the Red Cross Council of the Swiss Red Cross

The President

The Vice-President

.....
Annemarie Huber Hotz

.....
Monika Dusong